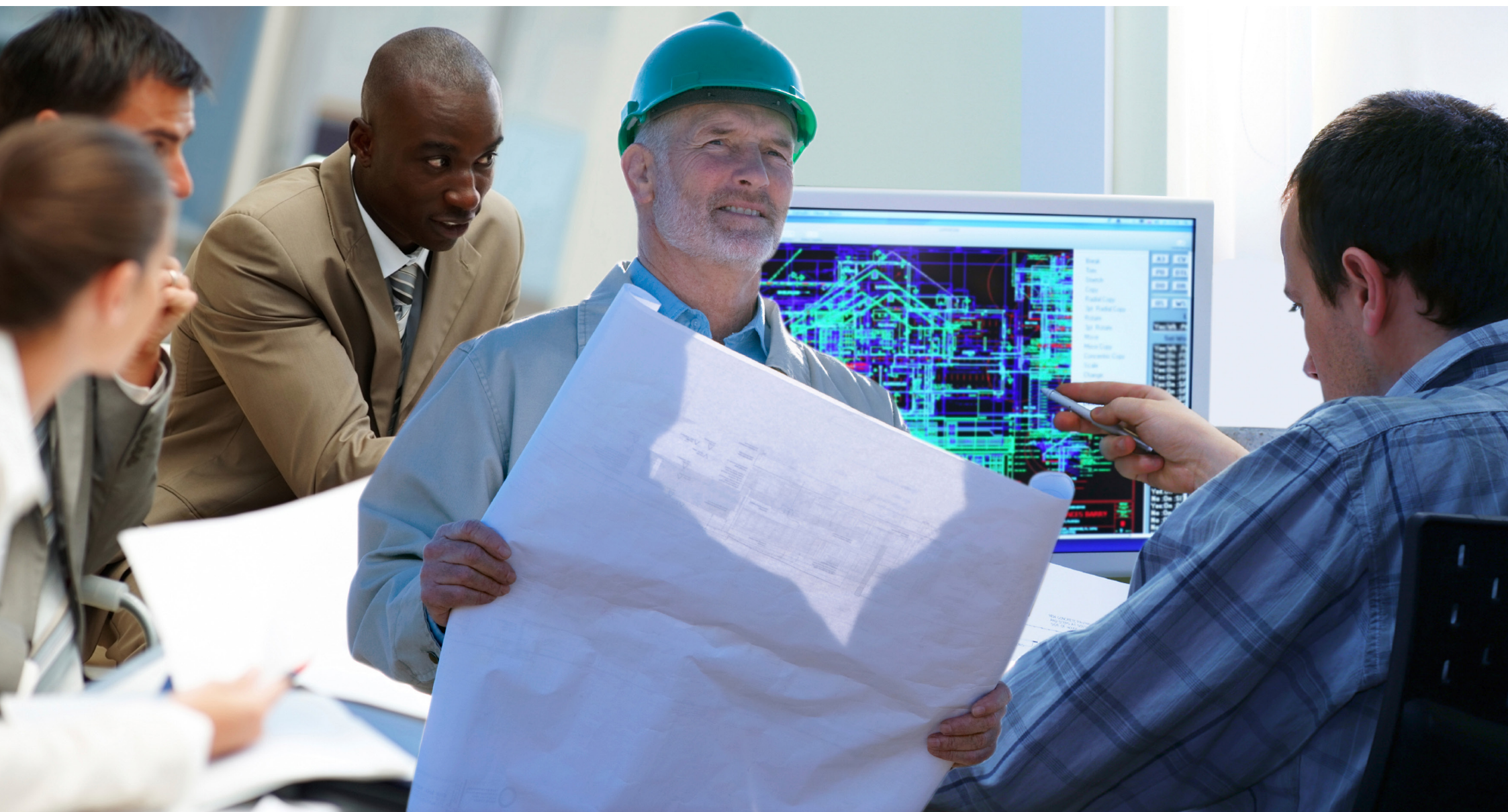




COTLEIGH ENGINEERING

Recruitment and Service Consultants





About Us

Founded in London in 1964, Cotleigh has built an enviable reputation for providing a quality recruitment service delivering contract, temporary and permanent recruitment solutions. With dedicated consultants working in specialist markets, each and every vacancy receives priority and expertise. Our clients need only select from pre-referenced, high quality candidates.

By constantly investing in and utilising the latest candidate attraction and networking tools, coupled with an extensive multi-disciplined, bespoke and continually updated database, our consultants have access to a first class talent pool.

We remain committed to maintaining a reputation for excellence in the recruitment industry by ensuring our consultants uphold our high standards throughout the recruitment process. This includes obtaining references and verification along with statutory checks taking place prior to submitting a candidate to you.

As a Recruitment & Employment Confederation (REC) corporate member we adhere to the "Code of Conduct", ensuring a professional and transparent service.

Our People

At Cotleigh we believe our people are our biggest asset; they are the reason for our success and the foundation of our business. We continuously invest in the training and development of the team and encourage an ethos of recognising, rewarding and celebrating success and achievements every step of the way.

Our Sectors

- | | |
|----------------------------------|----------------------------|
| ■ Architecture | ■ Traffic & Transportation |
| ■ Civil & Structural Engineering | ■ Property & Surveying |
| ■ Building Services | ■ Infrastructure |
| ■ Oil & Gas | ■ Public Sector |
| ■ Construction | ■ Nuclear & Power |
| ■ Mechanical & Electrical | ■ Process & Chemical |
| ■ Marine & Subsea | ■ Rail |



Client Services

CONTRACT & TEMPORARY RECRUITMENT

We fully appreciate the contribution specialist contractors can make to a project, and that our success is judged on promptly placing highly skilled and professional contractors who match your requirements and add value to your business.

Our longevity in the contract and temporary recruitment market has given us access to an extensive pool of the most talented contractors, and with consultants who are dedicated to specific sectors, we have built excellent working relationships, often leading to client and candidate recommendations.

We provide both Limited Company and PAYE contractors who are paid directly by Cotleigh on a weekly basis and are engaged on compliant contracts in line with relevant legislation.

PERMANENT RECRUITMENT

Our approach to permanent recruitment is to fully understand your business requirements prior to searching for and selecting the best candidates.

Our consultants will obtain information regarding the opportunity including: a job description, key skills, personal attributes and a timeframe for securing the candidate. Understanding the culture of your business is crucial and we strongly believe that by personally meeting our clients we can achieve this and in turn select the very best candidates.

To assist you in securing the right candidate for the long term, only suitable pre referenced candidates who satisfy our high standards and employment legislation are submitted to you for consideration.

We have built many lasting client relationships through consistently sourcing the right candidates and maintaining an exceptional level of service. This has led to Cotleigh operating as a preferred supplier to a strong client base.

“We have worked with Cotleigh Engineering for a number of years now and have always been impressed with their rapid response to our needs, their comprehensive portfolio of technical candidates and attention to detail when it comes to matching the right individual to the right role”

Darren Bond, CAD Manager
Bovis Lend Lease

Payroll Solutions

Cotleigh operates an efficient payroll service for clients seeking to engage a contractor through an agency to avoid potential employment implications, or for clients wishing to outsource the payroll function. We manage solutions involving Limited Company contractors and provide a full PAYE service.

We have maintained an in house payroll solution since the company's inception with a dedicated accounts team paying every contractor on a weekly basis by electronic transfer.

We are open and honest with fees and happy to discuss any requirements with you.

"After closing down my consultancy practice in September 2005, I spoke to Cotleigh Engineering about contracting opportunities. Within 10 days I started a contract through Cotleigh with an international multi-disciplinary consulting practice and am now on my third contract through them, working on 2012 Olympic stadium. I have found their agency to be professional and consistent throughout my dealings with them"

Joe Philips – BSc Eng, C Eng, M I E E, M I Mech. E

Contact Us

T: +44 (0)20 8802 0111
F: +44 (0)20 8043 0700
E: recruitment@cotleigh.com
W: www.cotleigh.com

Cotleigh Engineering Company Limited

23-24 The Green
Southgate
London
N14 6EN